

RAYS 2008 Planning

Board Retreat



November 2007
Version 1.0

Overview



- What are RAYS overall Goals and Mission?
- Creating a Continuum of Soccer Experience
- What are our Strengths and Challenges?
- How do we organize to accomplish what we set out to do?
- How to we work together to get it done?



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RAYS Mission



- Create and maintain opportunities for the youth of the Rossville area to participate in organized soccer which offers play and competition that satisfies and challenges the desire and ability of as many participants as possible.



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RAYS - Meeting the Mission



- Create a planned and well designed organization which offers all players the opportunity to develop and progress as they desire.
- Create a systematic approach which includes the use of a Recreation League, a Recreation + league, a Travel League and a High School Program
- Expand playing opportunities by creative use of coordination and cooperation with regional resources.



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RAYS - Meeting the Mission



- Image of I did at the meeting still under development would go here....



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Recreation League

Creating opportunity for basic skill development



- Recreation League - a fun introduction
 - Focus to introduce players and families to soccer
 - Coaching focused on sound **fundamentals**
 - Coaches to complete youth module
 - RAYS to coordinate coaches for age appropriate skill development
 - Educate
 - Introduce players and families to opportunities and soccer continuum.



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Recreation + League

Creating opportunity for expanded exposure



- Recreation + League – fun outside Rossville
 - Focus to introduce players and families to a higher level of involvement
 - Coaching focused on sound skill development
 - Coaches to complete youth module
 - RAYS to coordinate coaches for age appropriate skill development
 - Educate
 - Introduce players and families to opportunities and soccer continuum.



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Travel League

Creating opportunity for competitive play



- Travel League
 - Focus to develop players for competitive participation and further skill development
 - Coaching focused on skill development and position development
 - Coaches Training F(U12), E (U-16), D (U18)
 - RAYS to coordinate coaches to assure team and individual development
 - Educate
 - Assist players to develop their potential



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School Soccer

Creating opportunity to excel in competitive play



- Varsity Soccer
 - Focus to develop players for competitive participation and further skill development
 - Focused on skill development, position development and competitive drive
 - Coordinate and Cooperate with other organizations to provide opportunities to develop within the rules of IHSAA.



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How do we create this?



- Evaluate what needs to be accomplished.
 - Executing each level well
 - Offering good player and parent experiences
- Build on our strengths and recognize our challenges.
- Establish an organization team and structure to make sure we get the job done.



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RAYS – Our Strengths

Based on responses from the on-line board survey



- What are the organizations Strengths?
 - Player Participation
 - Facilities
 - Financial Resources and Backing



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RAYS – Our Challenges

Based on responses from the on-line board survey



- What are the organizations weaknesses ?
 - Organization
 - Communication
 - Planning
 - Follow Through



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RAYS – Our Needs

Based on responses from the on-line board survey



- What are the biggest obstacles the organization faces?
 - Manpower that is necessary for the organization to be effective.
 - A clearly defined vision for the future
 - Organization to track and follow-up on the tasks of the organization.



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Board Roles



- President Overview
 - Oversee and Coordinate the activities of the Board.
 - Assure that Committee Chairs and Board Members meet deadlines for smooth organization operation.
 - Preside over Board and Special meetings.
 - Co-approve (with Treasurer) financial disbursements.
 - To appoint, subject to ratification by the Board, chairs and other members of standing Committees.
 - To perform other duties as necessary to promote and uphold the welfare of RAYS and to positively effect "the good of the game" in the Rossville Area.



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Board Roles



- President's Focus for 2008
 - Enhance the coordination of the organization.
 - Enhance the communication of the Organization
 - Internal Communication
 - External Communication
 - Drive organization goals



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Board Roles



- Vice-President for Travel Soccer Overview
 - Oversee and Coordinate and execute the functions necessary to promote a U-12, U14, U-16 and U-18 Travel Program.
 - Planning of Travel Schedule and League Participation
 - Coordinate with Marketing for player recruitment
 - Coordinate with Director of Coaching to have trained coaches ready for all teams
 - Coordinate with other teams and leagues to assure opportunities for all player levels.
 - Coordinate with referees, facilities and concessions for home games
 - To perform other duties as necessary to promote and uphold the welfare of RAYS and to positively effect "the good of the game" in the Rossville Area.



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Board Roles



- Vice-President for Travel - Focus for 2008
 - Play in CIYSL for Fall 2008 Fall and Spring
 - Explore regional options for comparison
 - Coordinate with Marketing for player recruitment
 - Coordinate with Director of Coaching to have trained coaches ready for all teams
 - Coordinate with other teams and leagues to assure opportunities for all player levels.
 - Consider the investigation of a middle school program.



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Board Roles



- Vice-President for Recreation Overview
 - Oversee and Coordinate and execute the functions necessary to promote a U6, U8, U12, U14, U17 and U19 Recreation Program.
 - Planning of Recreation Schedule and League Participation
 - Coordinate with Marketing for player recruitment
 - Coordinate with Director of Coaching to have trained coaches ready
 - Coordinate with referees, facilities and concessions for games
 - To perform other duties as necessary to promote and uphold the welfare of RAYS and to positively effect "the good of the game" in the Rossville Area.



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Board Roles



- VP for Recreation - Focus for 2008
 - Create Recreation opportunities for Spring and Fall
 - Coordinate with Director of Coaching immediately after the new year to have coaches who have taken Youth Module
 - Coordinate with Marketing for player recruitment
 - Consider on field age group coordinators for fall league (non coaching)
 - Consider 'introduction day' for players and coaches
 - Create Academy Style training and play for above U12



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Board Roles



- Treasurer Overview
 - Ensure the sound financial operation of the Organization
 - Maintain the official financial records of the Organization
 - Oversee the financial policies and procedures of the Board (including budgeting process).
 - To present and accounting of the organizations financial activity and position at each Board Meeting
 - To timely pay the organizations financial obligations in accordance to the budget with organizations funds.
 - To serve as the chair of the finance committee.
 - To perform other duties as necessary to promote and uphold the welfare of RAYS and to positively effect "the good of the game" in the Rossville Area.



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Board Roles



- Treasurer - Focus for 2008
 - Assist in creating a reasonable way to maintain tracking for receivables
 - Work with the Registrar and VPs to determine the appropriate way to manage tracking and collection of registration fees.



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Board Roles



- Secretary Overview
 - Oversee and coordinate communication within and between the Board and the organizations members.
 - Maintain the official record of the Board
 - Provide written documentation of meetings, assignments and action items from meeting.
 - Coordinate a master schedule with input from the Board
 - Assure that upcoming and past due calendar items as well as assigned action items are placed on meeting agendas
 - Assist in the collection and coordination of correspondence to members
 - To perform other duties as necessary to promote and uphold the welfare of RAYS and to positively effect "the good of the game" in the Rossville Area.



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Board Roles



- Secretary - Focus for 2008
 - Assist in creating a reasonable way to maintain a organizational schedule (calendar) and tracking ways to be assured the organization meets what it is committed to do
 - Create Calendaring Mechanism
 - Coordinate with President to help set agenda driven by calendar and tasks to be completed
 - Work with Registrar, Marketing and Treasurer to find reasonable information flow for registrations and payments



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Staff Position Roles



- Director of Coaching Overview
 - Oversee the coaching philosophy, focus and direction of RAYS
 - Oversee recruiting, selection and training of the organizations coaches
 - Provide guidance for the training of coaches at each level of participation
 - Conduct or arrange for coaching clinics
 - Assist the VP's and Secretary to establish a master calendar to assure successful recruitment and training of coaches before league play
 - To perform other duties as necessary to promote and uphold the welfare of RAYS and to positively effect "the good of the game" in the Rossville Area.



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Staff Position Roles



- Registrar – (unsure if this is Staff or Committee)
 - Assist in creating reasonable ways register and track players in all leagues
 - Provide multiple avenues for registration
 - Assure required information and fee is collected
 - Assure that Organizational Commitments are met with IYSA for players, coaches and volunteers.
 - Work with Secretary, Marketing and Treasurer to find reasonable information flow for registrations and payments
 - To perform other duties as necessary to promote and uphold the welfare of RAYS and to positively effect "the good of the game" in the Rossville Area.



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Committee Roles



- Competition Committee Overview
 - Chaired by ?? (Director of Coaching)
 - Review the Rules of the Leagues
 - Determine the Age appropriate activities for the organization
 - Determine the organization qualifications and requirements for coaches
 - Determine the organization qualifications and requirements for players
 - To perform other duties as necessary to promote and uphold the welfare of RAYS and to positively effect "the good of the game" in the Rossville Area.



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Committee Roles



- Facilities Committee Overview
 - Chaired by Facilities Manager (appointed)
 - Oversee field preparation and field needs.
 - Work to acquire needed equipment for league play
 - Work to assure that facilities are maintained and improved as needed.
 - To perform other duties as necessary to promote and uphold the welfare of RAYS and to positively effect "the good of the game" in the Rossville Area.



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Committee Roles



- Publicity and Information Committee
 - Chaired by Marketing Manager (appointed)
 - To promote the organization
 - Help recruit players
 - Help recruit Sponsors
 - Provide information in a variety of means
 - To perform other duties as necessary to promote and uphold the welfare of RAYS and to positively effect "the good of the game" in the Rossville Area.



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Committee Roles



- Concessions Committee
 - Chaired by Concessions Manager (appointed)
 - Make sure concessions run well.
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 - 2
 - 3
 - To perform other duties as necessary to promote and uphold the welfare of RAYS and to positively effect "the good of the game" in the Rossville Area.



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Committee Roles



- Volunteer Committee
 - Chaired by President
 - Recruit Volunteers
 - Oversee Risk Management
 - To perform other duties as necessary to promote and uphold the welfare of RAYS and to positively effect "the good of the game" in the Rossville Area.



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Committee Roles



- Referees Committee
 - Chaired by Director of Officials (appointed)
 - Oversee recruiting, selection and training of the organizations referees
 - Provide guidance for the training of referees at each level of participation
 - Conduct or arrange for officials clinics
 - To perform other duties as necessary to promote and uphold the welfare of RAYS and to positively effect "the good of the game" in the Rossville Area.



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Meeting Structure

Making the most of the time we have.....



- Create a structure that is efficient
 - Board Meeting one time per month
 - Manage to a master calendar looking in the future.
 - Calendar drives agenda
 - Calendar maintained by Secretary with input from all
 - Any past due items escalated to be resolved
 - Committee Meetings as needed with only the participants needed
 - Meetings called as needed by committee chairs
 - Committee reports at full Board meeting.



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Meeting Structure



- Atmosphere conducive to progress
 - Create an atmosphere where lively debate is embraced
 - Create an atmosphere where all opinions are welcome
 - Create a commitment that when the team decides a direction, the entire team works in unison to complete the effort.



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Questions and Answers



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